

Madelia – MN
4th Annual
Rivers Edge Art & More Fair
Saturday, July 14th, 2018

The Rivers Edge Art & More Fair would like to invite you to join us on Saturday July 14th, 2018 (9am – 5pm). We welcome crafters/vendors & home based consultants, the event will take place in our beautiful Watona Park nestled along the Watonwan River. The Rivers Edge Art & More Fair will showcase a wide variety of handcrafted items and much more. We offer this opportunity to you on a first come first serve basis.

Please complete application, **fee of \$45**. Please do not delay, send your application and fee to: **Madelia Area Chamber PO Box 171, Madelia, MN 56062**.
RESERVE-YOUR-SPOT-TODAY!

If you need assistance please email chamber2@madeliamn.com or call 507-642-8822 or 507-380-5801.

Thank you so much and I look forward to working with you!

Bridget Hayes
Event Director/ Assistant Director of Chamber of Commerce

A COMPLETED application must have the following:

The State of Minnesota requires that all Rivers Edge Art & More Fair sellers submit an Operator Certificate of Compliance (ST19) or a written statement of Isolated and Occasional Sales Tax Exemption.

Every Vendor MUST provide either a ST19 or an Exempt Statement before their registration process is considered complete. www.revenue.state.mn.us/Forms

- 1a. I have a MN Tax ID Number and have included my completed ST19 form.
- 1b. I have included an Isolated and Occasional Sales Tax Exemption Statement because:
 - I participate in only one event per calendar year that last no more than three days.
 - I make sales of \$500 or less during the calendar year.
 - I included a written statement to that effect and include; name, address and telephone number.
- Completed and Signed Application/Rules & Regulations/Release form.
- Payment of \$45.00 (**Payable to: Madelia Area Chamber – PO Box 171, Madelia, MN 56062**)

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Name: _____

Contact person: _____

Address: _____

City: _____ ST: _____ Zip: _____

Phone: _____ Email: _____

Merchandise Items:

New for 2018: Our event is **outdoor only** this year and is first come serve basics.

____ 10x10 (If you need more than 1 booth, please indicate how many)

* **Electricity is limited - YES / NO**

____ I would like to request same area as 2017 (no indoor available)

____ I would like to request a camping spot, cost TBA in the Spring of 2018

*Sellers must provide their own table/chairs or displays to fit within their space.
Outdoor electricity is limited and should be indicated on your registration form.
Please remember to bring your own extension cord and power strip.*

Office Use: Ck#/\$ _____ Date _____ St19 _____ Email _____ Confirmed _____ Camping/\$ _____

RULES/REGULATIONS AND RELEASE OF LIABILITY

1. **No negative behavior will be tolerated; disrespect of others (Host/Vendors)!** Failure to comply will result in immediate closure of booth. Vendor will not be invited to participate in the Rivers Edge Art & More Fair again.
2. **NON-REFUNDABLE EVENT.** Please be prepared for the possibility of wind/rain.
3. All booths will be assigned on a "first come, first served" basis and absolutely no booth space will be held without payment of space rental.
4. To insure variety and to eliminate repetition, the Madelia Area Chamber of Commerce will *limit* the kinds of merchandise sold. The selection of the vendors will be primarily determined by the type merchandise that is specified in the application and offered for sale during the event.
5. **Booths must be in place one-half hour prior to opening to the public. Be respectful of other vendors, booths are NOT to be taken down until 5:00 pm.** Vendor will not be invited to participate in the Rivers Edge Art & More Fair again.
6. The vendor will be responsible for all set-up equipment needed for their booth including tents, tables, chairs, banners, supplying UL listed extension cords and equipment and other necessary items to provide service. The vendor will be responsible for, if needed. For construction, dismantling, and clean-up of their booth area. All areas are to be kept neat, clean and orderly at all times. If more than reasonable clean-up is required after the vendor departs, an invoice for \$50 for clean-up charges will be sent to the vendor and vendor will not be invited to participate in the Rivers Edge Art & More Fair again.
7. No weapons are permitted on the premises, either personal or for sale.
8. No dumping of liquids and water is allowed. Use of storm drains is prohibited. Vendors will be responsible for all fines resulting from code violations.
9. The vendor is responsible for collecting and paying sales tax to the State of Minnesota for the food or products sold, and meeting all state, county and city code requirements.

Failure to comply with these terms/rules may cause dismissal from the property and exclusion from participation in future events.

Liability and Security -

The Madelia Area Chamber of Commerce, its board of directors and its staff will not be responsible for losses of any kind, whether by fire, theft, physical violent, elements of nature or any other causes whatever their origination. Madelia Park Days will provide minimal security during the event; however vendors will be responsible for their own merchandise and equipment, its protection and its insurance.

Indemnification - I have read the Madelia Area Chamber of Commerce vendor policies, procedures, rules, regulations and requirements for application to participate in Madelia Park Days and agree to abide by such. I agree to and hereby assume any and all risks of personal injuries to myself including death and damages to my property caused by or arising from participation in this event. I agree to defend, indemnify and hold the Madelia Area Chamber of Commerce and the City of Madelia harmless from and against any claim, demand, suit, loss, causes of action, damages, liabilities, obligations, costs, expenses and judgments (including without limitation, death and damages to property), caused by my acts or omissions or failure to abide by the rules and conditions contained therein. The Madelia Area Chamber of Commerce, as official promoters and organizers of the event, retains the sole propriety over all aspects of the event, which includes posters, other memorabilia, vendor selections, and reserves the right to final interpretation of all rules.

Photo and Publicity Release: I hereby grant Madelia Area Chamber of Commerce and Madelia Times-Messenger permission for any photographs or publicity.

I HAVE READ AND UNDERSTAND THE ABOVE RELEASE AND INDEMNIFICATION.

Signature _____ **Date** _____